

## **Terms and conditions regarding the career fair ARKAD, arranged by Teknologkåren vid Lunds Tekniska Högskola, 17-18 November 2021.**

You are now applying for participating at the career fair ARKAD arranged by Teknologkåren vid Lunds Tekniska Högskola. Before you can submit your initial application, you must read and accept these terms and conditions. **This application is binding and cancellation will result in an administrative fee** (See section [9]).

### **1. Definitions**

Under these terms and conditions, ARKAD [through Teknologkåren vid Lunds Tekniska Högskola, org.nr: 945000-0246, Sölvegatan 22A, 22362 Lund] is referred to as the “Organizer”. The company applying for participation is referred to as the “Exhibitor”. The “Initial application” refers to the registration process which is open from the 13th of April to the 28th of May 2021. The “Complete registration” refers to the registration period where all exhibitor information must be provided. The Complete registration is open from 1st of August 2021 to 17th of September 2021.

### **2. Virtual Exhibition Package and cost**

The Organizer shall provide the Exhibitor with the Virtual Exhibition Package during the fair. The Exhibitor agrees to pay the price for its participation during the career fair days.

#### **2.1. The Virtual Exhibition Package**

The Virtual Exhibition Package shall include the following:

- Two (2) days virtual exhibition through <https://fair.arkadtlth.se/events>
- Organizer handing out Exhibitor’s giveaways to the students during the fair days (exkl. shipping charge)
- Ability to engage with participants on a one-on-one basis and the possibility of scheduling talks in advance
- Have up to six (6) representatives online and active at the same time
- Market up to 4 (4) job advertisements directly on the platform
- Opportunity to initiate conversations before the fair starts

- Opportunity to continue with conversations initiated during the fair even after the fair has closed
- Technical support before and during the fair days
- One (1) advertising at our student consultant company <https://development.tlth.se>
- Exposure through our website and mobile applications
- General statistics of traffic during the fair days

## **2.2. Cost**

The cost of the Virtual Exhibition Package is 26 500 SEK.

## **3. Virtual Exhibition stand and giveaways**

The Exhibitor is responsible for registering their company at <https://fair.arkadtlth.se/events> and providing their virtual stand with correct information about the company. All information in the company's virtual stand must be completed on the 12th of November 2021.

### **3.1. Giveaways transportation**

The Organizer is responsible for handing out the giveaways to the students during the fair days. The Exhibitor is responsible to arrange transportation of their giveaways to the fair location. The Exhibitor needs to ensure that the delivery of their giveaways is received by the Organizer between the 12th of November 2021 and 16th of November 2021. The Exhibitor stands for the shipping charge of their goods.

### **3.1. Transportation of giveaways before the Organizer's fair**

If the Exhibitor's goods are received earlier than the 12th of November 2021 the Exhibitor is for each package obliged to pay a fee of 2000 SEK for each 24-hour period started before the 12th of November 2021 unless otherwise agreed with the Organizer.

### **3.2. Liability for transport**

Organizer is not responsible for any damages caused during transportation performed by an external carrier assigned to transport the Exhibitor's goods from the fair.

## **4. Ads and company information**

The Exhibitor is responsible to provide the Organizer with correct text, facts and advertisement material before the deadline of the Complete registration. The Organizer is not responsible for any errors in the material provided by the Exhibitor. If the material is not submitted to the Organizer in the specified format or in time, the Organizer owns the right to omit the Exhibitor's material from any text, facts or advertisement material provided during or in connection with the fair.

## **5. Payment**

Payment is due within 30 days from when the invoice is issued, unless otherwise agreed with the Organizer. Detailed prices will be posted on [arkad.tlth.se](http://arkad.tlth.se) in connection with Complete registration. The Organizer has the right to charge the price of a Virtual Exhibition Package to the fair in advance. The Exhibitor is obligated to provide correct invoice information before the fair, including PO number if needed.

## **6. Delay in payment**

If payment is not made to due date interest will be charged according to the applicable interest rate.

## **7. Cancellation of registration**

### **7.1. Cancellation made by the Exhibitor:**

- The Exhibitor has the right to cancel their participation free of charge until the deadline of the Initial application on the 28th of May 2021.
- Cancellation between the 29th of May 2021 and 30th of June 2021 will result in an administrative fee of half of the price of the Virtual Exhibition Package.
- Cancellation between the 1st of July 2021 and 17th of September 2021 will result in an administrative fee of the full value of the Virtual Exhibition Package.
- Cancellation after the deadline of the Complete registration, will result in an administrative fee of the full value of Virtual Exhibition Package, including amendments done in the Complete Registration.
- If the Exhibitor fails to provide the Organizer with a Complete registration, it will be processed as cancellation and the Exhibitor will be charged with an administrative fee of the full value of the Virtual Exhibition Package.

### **7.2. Cancellation made by the Organizer:**

- Organizer has an unilateral right to cancel the career fair ARKAD and/or the participation of the Exhibitor in the virtual career fair at any time. All fees paid by the Exhibitor to the Organizer for the Exhibition Package will be fully reimbursed in case of such cancellation by the Organizer.
- In the event that the Organizer cancels the career fair ARKAD and/or the participation of the Exhibitor in the career fair, the Exhibitor cannot claim any damages or compensation against the Organizer in addition to the aforementioned reimbursement of fees paid by the Exhibitor to the Organizer for the Virtual Exhibition Package.

## **8. Amendments**

The Complete registration gives the Exhibitor the right to make amendments to the Virtual Exhibition Package. All changes to the Virtual Exhibition Package or these terms and conditions shall only be considered valid if made in writing and duly confirmed by both parties.

## **9. Disclaimer**

The Organizer reserves the right to:

- Select Exhibitors to the fair if there are more registered companies than available virtual stands at the fair.
- Deny Exhibitors a right to participate in the fair.

## **10. General Data Protection Regulation**

The Exhibitor agrees that the Organizer will treat the Exhibitor's customer and personal data provided by the Initial application in connection with these terms and conditions. The Exhibitor understands and agrees that such customer and personal data is saved as grounds for agreement and administration. The Organizer may complement customer and personal data by obtaining information from private and public records. The Exhibitor agrees that the Organizer saves customer and personal data in its customer database for five years to contact the Exhibitor for future collaborations.

Regarding personal data provided in the complete registration such as representatives and food preferences/allergies, this information will be saved by the Organizer until the career fair has ended and may be disclosed to external parties to comply with these terms and conditions.

The Exhibitor is entitled to access, update and correct customer and personal data registered in accordance with these terms and conditions and may also withdraw consent. In that case, the Exhibitor shall inform the Organizer in writing to the Organizer's contact person in accordance with these terms and conditions.

## **11. Force Majeure**

The following circumstances constitute grounds for relief, if these factors imply that the fulfillment of these terms and conditions is prevented, and that their effect on these terms and conditions could not be foreseen when terms and conditions were accepted. All circumstances that a party cannot control, such as bankruptcy, fire, war, mobilization or military call, insurrection, riot. The party wishing to claim relief as above is to immediately notify in writing the other Party of the occurrence of such grounds and in writing later also inform about its cessation.

## **12. Governing law and dispute**

These terms and conditions are governed by Swedish law. Any dispute, controversy or claim arising out of or in connection with these terms and conditions and the agreement between parties, or the breach, termination or invalidity thereof, shall be settled by Swedish general court, with first instance being Lunds Tingsrätt.